

APPLICATION FOR EMPLOYMENT

**Manor Township Joint
Municipal Authority
2310 Pleasant View Drive
Ford City, PA 16226**

COMPLETE BOTH SIDES OF APPLICATION AS FULLY AS POSSIBLE. PLEASE PRINT ALL INFORMATION.

THE CIVIL RIGHTS ACT OF 1964 PROHIBITS DISCRIMINATION IN EMPLOYMENT ON THE BASIS OF RACE, COLOR, RELIGION, SEX OR NATIONAL ORIGIN. THE AGE DISCRIMINATION IN EMPLOYMENT ACT OF 1967 PROHIBITS DISCRIMINATION ON THE BASIS OF AGE.

NAME - LAST	FIRST	MIDDLE INITIAL	TODAY'S DATE
HOME ADDRESS - HOUSE NUMBER & STREET			HOME TELEPHONE NO.
CITY	STATE	ZIP CODE	CELL PHONE NO.
REFERRED BY	TOWNSHIP/BORO YOU RESIDE IN	DO YOU HAVE A VALID PA DRIVER'S LICENSE?	
POSITION APPLYING FOR			DO YOU OWN OR HAVE ACCESS TO AN AUTOMOBILE?
TYPE OF EMPLOYMENT YOU ARE SEEKING <input type="checkbox"/> PERMANENT <input type="checkbox"/> TEMPORARY <input type="checkbox"/> SUMMER		DATE AVAILABLE FOR WORK	WAGE OR SALARY DESIRED \$ _____ PER
LIST ANY EQUIPMENT/MACHINES YOU CAN OPERATE			

EDUCATION

TYPE	NAME OF SCHOOL	DID YOU GRADUATE?	COURSE OF STUDY	NAME OF DEGREE/DIPLOMA
HIGH SCHOOL		YES <input type="checkbox"/> NO <input type="checkbox"/>		
COLLEGE		YES <input type="checkbox"/> NO <input type="checkbox"/>		
COLLEGE		YES <input type="checkbox"/> NO <input type="checkbox"/>		
BUSINESS/TECHNICAL SCHOOL		YES <input type="checkbox"/> NO <input type="checkbox"/>		
OTHER		YES <input type="checkbox"/> NO <input type="checkbox"/>		

OVER →

EMPLOYMENT HISTORY

	PRESENT OR MOST RECENT EMPLOYER	SECOND MOST RECENT EMPLOYER	THIRD MOST RECENT EMPLOYER	
NAME OF EMPLOYER				
CITY AND STATE				
TELEPHONE NUMBER				
POSITION HELD				
LENGTH OF EMPLOYMENT	FROM	TO	FROM	TO
NAME-TITLE OF IMMEDIATE SUPERVISOR				
DESCRIPTION OF DUTIES				
FINAL SALARY				
REASON FOR LEAVING				
PERMISSION TO CONTACT	<input type="checkbox"/> YES, YOU MAY CONTACT EMPLOYER <input type="checkbox"/> PLEASE, DO NOT CONTACT EMPLOYER	<input type="checkbox"/> YES, YOU MAY CONTACT EMPLOYER <input type="checkbox"/> PLEASE, DO NOT CONTACT EMPLOYER	<input type="checkbox"/> YES, YOU MAY CONTACT EMPLOYER <input type="checkbox"/> PLEASE, DO NOT CONTACT EMPLOYER	
	NAME	ADDRESS	RELATIONSHIP	TELEPHONE NO.
PERSONAL REFERENCES	1			
	2			
	3			
LIST ANY HOBBIES, INTERESTS, COMMUNITY SERVICE, AWARDS OR HONORS. (DO NOT INCLUDE ANY ORGANIZATION THAT WOULD TEND TO REVEAL YOUR RACE, RELIGION, OR SEX.)				
LIST ANY OTHER INFORMATION YOU FEEL WOULD BE OF INTEREST. (SPECIAL SKILLS, ADDITIONAL QUALIFICATIONS, EXPLANATIONS, ETC.)				

SUFFICIENT CAUSE FOR DISMISSAL. IF OFFERED EMPLOYMENT, I AGREE TO SUBMIT TO A PRE-EMPLOYMENT PHYSICAL EXAMINATION. THE AUTHORITY HAS MY PERMISSION TO MAKE REFERENCE INQUIRIES OF PREVIOUS EMPLOYERS AND PERSONAL REFERENCES UNLESS OTHERWISE INDICATED. IT IS UNDERSTOOD THAT THIS APPLICATION DOES NOT IN ANY WAY OBLIGATE THE AUTHORITY AND DOES NOT NECESSARILY INDICATE ANY OPEN POSITIONS.

APPLICANTS SIGNATURE

THANK YOU FOR YOUR INTEREST - YOUR APPLICATION WILL BE KEPT ON FILE FOR ONE YEAR